



TINY STEPS ACADEMY AND NURSERY

# Admissions Form

Please note that this admissions form is for Tiny Steps Academy and Nursery provisions only and NOT Reception to Year 6

## DETAILS OF THE CHILD

Legal surname .....

First name .....

Middle names .....

Gender PLEASE CIRCLE M F

Home address .....

Postcode .....

First language  ENGLISH  OTHER

IF OTHER, PLEASE STATE .....

Language spoken at home  ENGLISH  OTHER

IF OTHER, PLEASE STATE .....

English as an additional language?  YES  NO

Any parent serving in the Armed Forces?  YES  NO

Has your child ever lived in a Service Family environment?  YES  NO

Was the child adopted from Care?  YES  NO

Is your child entitled to free school meals?  YES  NO

Preferred surname .....

Known name .....

Date of birth (DD/MM/YY) / /

Home telephone .....

Nationality .....

Religion .....

Please detail **any court orders** applying to the child (eg Ward of court, Legal rights of access)

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FOR OFFICE USE ONLY

NOTES .....

DATE APPLICATION RECEIVED / /  
BIRTH CERTIFICATE SEEN   
PLACE OFFERED   
START DATE / /

# TINY STEPS ACADEMY AND NURSERY | ADMISSIONS FORM

In order that letters can be addressed correctly please complete the following. Please make it clear where parents are separated so we can communicate effectively with both parents.

## PARENT/GUARDIAN 1

Title & Surname  
 Address IF DIFFERENT FROM CHILD'S (OVERLEAF)  
 Postcode

## PARENT/GUARDIAN 2

Title & Surname  
 Address IF DIFFERENT FROM CHILD'S (OVERLEAF)  
 Postcode

## CONTACT DETAILS

### PARENT/GUARDIAN 1

Legal parental responsibility?  YES  NO  
 Relationship to child?  
 Gender PLEASE CIRCLE M F  
 Title First name  
 Surname  
 Address  
 Postcode  
 Home phone:  
 Work phone: MAIN   
 Mobile: MAIN   
 Email: MAIN

### PARENT/GUARDIAN 2

Legal parental responsibility?  YES  NO  
 Relationship to child?  
 Gender PLEASE CIRCLE M F  
 Title First name  
 Surname  
 Address  
 Postcode  
 Home phone:  
 Work phone: MAIN   
 Mobile: MAIN   
 Email: MAIN

## EMERGENCY CONTACT DETAILS

### EMERGENCY CONTACT 1

Legal parental responsibility?  YES  NO  
 Relationship to child?  
 Gender PLEASE CIRCLE M F  
 Title First name  
 Surname  
 Address  
 Postcode  
 Home phone:  
 Work phone:  
 Mobile:

### EMERGENCY CONTACT 2

Legal parental responsibility?  YES  NO  
 Relationship to child?  
 Gender PLEASE CIRCLE M F  
 Title First name  
 Surname  
 Address  
 Postcode  
 Home phone:  
 Work phone:  
 Mobile:

# TINY STEPS ACADEMY AND NURSERY | ADMISSIONS FORM

## MEDICAL DETAILS

Name of doctor .....

Telephone .....

Medical practice name .....

Practice address .....

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Postcode .....

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Do you give permission for the school to call a doctor?  YES  NO

Do you give permission for the school to administer first aid?  YES  NO

Please provide **details of any medical conditions** that the school should be aware of and of any emergency action that should be taken (eg asthma, epilepsy, allergies). You will need to also complete a Medical Conditions Form. Please ask for one at reception.

MEDICAL CONDITIONS

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## ADDITIONAL MEDICAL DETAILS

Please provide **details of any food allergies** You will need to complete a Food Allergies Form.

FOOD ALLERGIES

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Does your child have **sight** problems?  YES  NO  
IF YES, PLEASE ADVISE

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Does your child have **hearing** problems?  YES  NO  
IF YES, PLEASE ADVISE

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Please provide **details of any special needs** that the child has that school needs to be aware of.

DETAILS

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### WE NEED TO SEE YOUR CHILD'S BIRTH CERTIFICATE

Please bring your child's birth certificate along with you or supply a copy. If there is any other information you think we should have please attach a separate sheet.



TINY STEPS ACADEMY AND NURSERY | **ADMISSIONS FORM****NATIONALITY, ETHNICITY, LANGUAGE & RELIGION****PLEASE NOTE: THIS INFORMATION IS REQUIRED FOR DfE STATISTICAL PURPOSES**

Please study the list below and tick the correct category for the pupil named on this form. Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth.

Nationality: .....

**ETHNIC ORIGIN****WHITE:**

- British
- Irish
- White European
- White – Other PLEASE STATE
- Gypsy/Roma
- Traveller of Irish Heritage

**MIXED:**

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed background PLEASE STATE

**ASIAN OR ASIAN BRITISH:**

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background PLEASE STATE

**BLACK OR BLACK BRITISH:**

- African
- Caribbean
- Any other Black background PLEASE STATE
- Chinese
- Any other ethnic background PLEASE STATE

**I DO NOT WISH AN ETHNIC BACKGROUND CATEGORY TO BE RECORDED**

**LANGUAGE**

- Bengali
- Hindi
- Cantonese
- Italian
- English
- Panjabi
- Greek
- Portuguese
- Gujerati
- French
- Other PLEASE STATE

**RELIGION**

- Christian
- Islam
- Hindu
- Buddhist
- Jewish
- No religion
- Muslim
- Sikh
- Other PLEASE STATE

TINY STEPS ACADEMY AND NURSERY | **ADMISSIONS FORM****USING IMAGES OF CHILDREN – CONSENT FORM**

Occasionally, we may take photographs of the children at our school. We may use these images in our school's prospectus or in other printed publications that we produce, or on our website. We may also make webcam recordings for school-to-school conferences, monitoring or other educational use.

From time to time, the media will take photographs or film footage of a visiting dignitary or other high profile events at our school. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with the Data Protection Act 1998, we may need your permission before we can photograph or make recordings of your child. **Please answer questions 1 – 5 below**, then **sign and date** the form where shown.

Name of child

- 1 May we use your child's photograph (unidentified) in the school prospectus and any other printed publications that we produce for promotional purpose?  YES  NO
- 2 May we use your child's image (unidentified) on our website?  YES  NO
- 3 May we record your child's image (unidentified) on video or webcam?  YES  NO
- 4 Do you consent to your child being photographed or filmed in press events agreed by the school?  YES  NO
- 5 Do you consent to your child's name being used in any caption information for news organisations?  YES  NO

PARENT/GUARDIAN

DATE

I have read and understood the conditions

Data Protection Act 1998 – The school is collecting this data in order to meet its statutory responsibilities for the provision of education to children in accordance with the requirements of the Education Act 1996 and the School Standards and Framework Act 1998. Some of this data will be shared with the Local Authority and may be shared with other agencies that are involved in the health and welfare of school children.

Please send completed forms to: Dani Rowlinson, Tiny Steps Academy/Nursery admissions, Staynor Hall Community Primary Academy, c/o Ebor Academy Trust, Robert Wilkinson Primary Academy, West End, Strensall, York YO32 5UH